

**REQUEST FOR PROPOSAL
(CONSULTANCY SERVICES – AGENCY SELECTION)**

**Invitation of RFP for Selection of Agency for Monitoring & Evaluation
and Impact Assessment of Works implemented under Uttarakhand
Compensatory Afforestation Fund Management and Planning
Authority (CAMPA).**

Issued by-

**APCCF and Chief Executive Officer,
Uttarakhand State Compensatory Afforestation Fund Management
and Planning Authority**

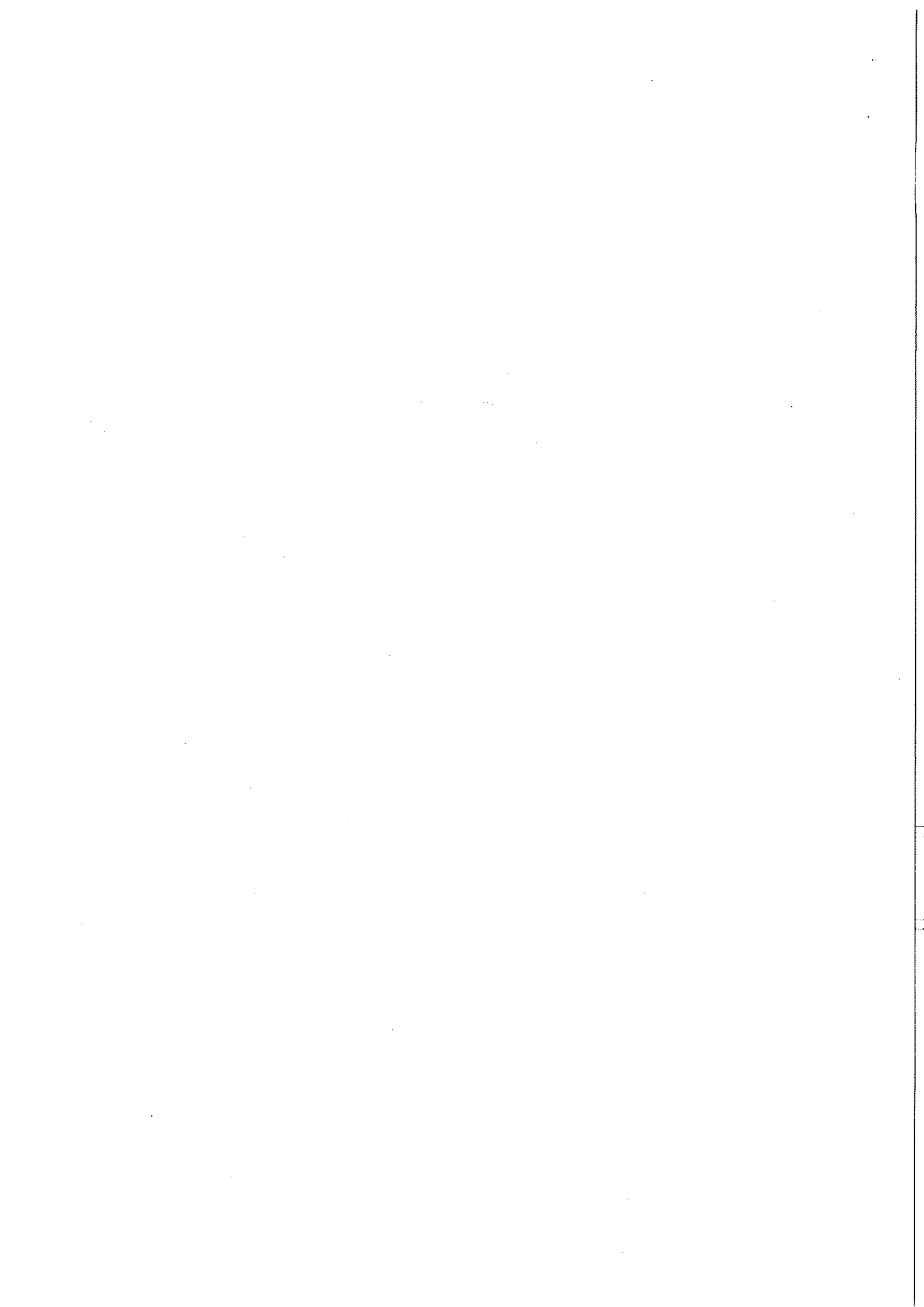
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DATE: 16.03.2020



NOTICE

Invitation of RFP for Selection of Agency to Carry Out Monitoring & Evaluation of Various Works Implemented under Uttarakhand Compensatory Afforestation Fund Management And Planning Authority (CAMPA).

APCCF and Chief Executive Officer, Uttarakhand CAMPA, Government of Uttarakhand, invites Technical and Financial Proposals from agencies of national repute for evaluation of projects undertaken under Uttarakhand Compensatory Afforestation Fund Management and Planning Authority (CAMPA) as specified in this RFP Document.

The RFP document can be downloaded from website of Uttarakhand CAMPA (www.ukcampa.org.in), with effect from 16.03.2020 and response to this tender shall be deemed to have been done after careful study and examination of this document with full understanding of its implications.

Interested agencies are requested to submit the proposal in written/ printed form on plain A4 size paper to the undersigned as per the schedule indicated in the Fact Sheet, through Speed Post/ Courier/ by Hand, at the office of APCCF and Chief Executive Officer, Uttarakhand CAMPA, Government of Uttarakhand, 85 Rajpur Road, Dehradun - 248001. Any delay for whatsoever reason will not be acceptable. Maps, Charts, legal documents etc may also be provided on paper of any other appropriate size. Based on the eligibility criteria as mentioned in the RFP, Uttarakhand CAMPA may select any applicant agency to carry out tasks as laid down in this document. APCCF and Chief Executive Officer, Uttarakhand CAMPA reserves the right to cancel/modify this tender at any stage without assigning any reason thereof.

For any further clarifications, please contact Chief Executive Officer, Uttarakhand CAMPA.

Sd/-

APCCF and Chief Executive Officer,
Uttarakhand CAMPA

CONDITION

The information contained in this Request for Proposal (hereinafter referred to either as "TENDER") document provided to the Bidders, by Uttarakhand Compensatory Afforestation Fund Management and Planning Authority (CAMPA), Dehradun, hereinafter referred to as Uttarakhand CAMPA or any of their employees or advisors, is provided to the Bidder(s) on the terms and conditions set out in this TENDER document and all other terms and conditions subject to which such information is provided.

The purpose of this TENDER document is to provide the Bidder(s) with information for evaluation of projects undertaken under Uttarakhand CAMPA, Dehradun. This TENDER document does not purport to contain all the information each Bidder may require.

This TENDER document may not be appropriate for all persons, and it is not possible for the Uttarakhand CAMPA, their employees or advisors to consider the business/investment objectives, financial situation and particular needs of each Bidder who reads or uses this TENDER document.

Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this TENDER document and wherever necessary obtain independent advice from appropriate sources. Uttarakhand CAMPA, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the TENDER document.

Uttarakhand CAMPA may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this TENDER document and its decision will be final and abiding.

FACT SHEET

S.No	Milestone	Tentative Date
1	Request for Proposal (RFP) document made available to the applicants	16.03.2020
2	Last date for receiving queries	07.04.2020 (05:00 PM)
3	Response to queries	17.04.2020
4	Last date for receipt of Technical and Financial proposals (Sealed Envelope)	30.04.2020 (05:00 PM)
5	Opening of Technical proposals	06.05.2020 (11:00 AM)
6	Opening of Financial proposals of applicants who qualify pre- qualification (technical) criteria	15.05.2020 (11:00 AM)

Note:

1. APCCF and Chief Executive Officer, Uttarakhand CAMPA reserves the right to cancel or amend the Tender and/or scope & other terms and condition of this Tender document. Please visit the website mentioned in the RFP document regularly from time to time for any information on the same.
2. Proposals must be submitted by the designated date, time and at the venue mentioned in the Fact Sheet. Proposals that are received after the deadline will not be considered. **Proposal in soft format or any form/format other than as prescribed format shall not be entertained.**
3. **In case of any Public Holiday or any other exigencies the date and time may be modified by the APCCF and Chief Executive Officer, Uttarakhand CAMPA.**

DEFINITIONS

Unless the context otherwise requires, the following terms whenever used in this RFP have the following meaning:

1. **"CAMPA"** refers to Compensatory Afforestation Fund Management and Planning Authority.
2. **"Applicant"** means Agency which submits proposal in response to this Request for Proposal document.
3. **"Consultant" or "Advisor"** means the Agency, selected through competitive process in pursuance of this RFP, for providing the services under the Contract.
4. **"Proposal"** means proposal submitted by Applicant Agencies in response to the RFP issued by the APCCF and CEO, Uttarakhand CAMPA for selection of Consultant.
5. **"PCCF, Uttarakhand"** means Principal Chief Conservator of Forests (HoFF), Uttarakhand.
6. **"APCCF-and-CEO, CAMPA"** means the Additional Chief Conservator of Forests and Chief Executive Officer Uttarakhand CAMPA.
7. **"Contract"** means the Contract entered into by the parties for evaluation of projects undertaken by Uttarakhand CAMPA.
8. **"Contract Value"** means the price payable in Indian Rupees (INR) inclusive of all applicable Tax(es), to the Agency hired by the Uttarakhand CAMPA under the Contract for the complete and proper performance of its contractual obligations.
9. **"Personnel"** means professional and support staff provided by the Consultant Agency to perform Services to execute the assignment and any part thereof.
10. **"Day"** means Calendar day.
11. **"Services"** means the work to be performed by the third party agency pursuant to this RFP and to the Contract to be signed by the selected Agency in pursuance of any specific assignment awarded by APCCF-and-CEO, Uttarakhand CAMPA.
12. **"Applicable Law"** means the laws and any other instruments having the force of law in the State of Uttarakhand.
13. **"Review Committee"** the Committee constituted to review the documents received from selected Agency.

CONTENTS

S.No	Description	Page No
1	Background	1
2	Objective of the Proposal	1
3	Scope of work for Monitoring & Evaluation agency	
3.1	Area/ Location of Assignment	2
3.2	Components of CAMPA	2
3.3	Scope of work	2
3.4	Methodology	3
3.5	Deliverables	3
4	Duration of Contract	
4.1	Duration	5
4.2	Penalty	5
5	Pre Qualification Criteria	5
6	Instructions to Applicant	
6.1	General Conditions	6
6.2	Compliance / Completeness of Response	7
6.3	Applicant Clarifications	7
6.3.1	Queries	7
6.3.2	Responses to Queries and Issue of Corrigendum	7
6.4	Key Requirements of the Bid	8
6.4.1	Language	8
6.4.2	Submission of Responses	8
6.4.3	Proposal Validity	8
6.4.4	Modification and withdrawal of Proposals	9
6.4.5	Application Fee	9
6.4.6	Proposal Preparation Costs	9
6.4.7	Late Proposals	9
6.4.8	Right to terminate the Process	9
6.4.9	Human Resource	9
7	Evaluation Process	11
7.1	Tender Opening	12
7.2	Proposal Evaluation	12
7.2.1	Eligibility Verification	12
7.2.2	Technical Evaluation	12
7.2.3	Financial Evaluation	13
7.2.4	Consideration for Quality & Cost Based Selection (QCBS) method	14
8	Deciding Award of Contract	15
9	Execution of Contract Agreement	15
10	Terms and Conditions: Applicable Post Award of Contract	
10.1	Support from the Department of Forest	15
10.2	Information Security	16
10.3	Confidentiality	16
10.4	Intellectual Property Rights	16
10.5	Right of Monitoring, Inspection and Periodic Audit	17
10.6	Contract administration	17

10.7	Statutory Requirements	18
10.8	Force Majeure	18
10.9	Fraud and Corrupt Practices	18
10.10	Failure to agree with Terms and Conditions of the RFP	19
10.11	Notices	19
10.12	Dispute Resolution Mechanism	20
10.13	Termination Clause	20
10.13.1	Termination for Default	20
10.13.2	Termination for Insolvency	20
10.13.3	Termination for Convenience	20
10.13.4	Termination by APCCF and Chief Executive Officer, Uttarakhand CAMPA	21
10.13.5	Termination by the selected Agency	21
10.13.6	Consequences of Termination	22
11	Special Conditions of Contract	
11.1	Relationship between the Parties	22
11.2	No assignment to sub-agency(s)	22
11.3	Survival	22
11.4	Entire Contract	23
11.5	Governing Law	23
11.6	Jurisdiction of Courts	23
11.7	Payment Schedule	23
11.8	Continuance of the Contract	24
11.9	Conflict of Interest	24
11.10	Severance	24
11.11	No Claim certificate	24
11.12	Waiver	24
11.13	Taxes	25
12	Review Procedure to apprise the reports	25
	Annexure	
IA	Proposal Covering Letter	26
IB	Format for Power of Attorney	27
II	Performa for Submission of Technical Proposal	28
III	Performa for Submission of Financial Proposal	29
IV	Performa for Submission of Financial Proposal (for another 02 years)	30
V	Major Heads wise Works taken under Uttarakhand CAMPA	31

TERMS OF REFERENCE

RFP FOR SELECTION OF AGENCY TO CARRY OUT MONITORING & EVALUATION OF VARIOUS WORKS IMPLEMENTED UNDER UTTARAKHAND COMPENSATORY AFFORESTATION FUND MANAGEMENT AND PLANNING AUTHORITY (CAMPA)

1. Background

"The Compensatory Afforestation Fund Act, 2016" has been notified in the Gazette of India by the Ministry of Law and Justice, Government of India, dated 3rd August 2016.

This is "An Act to provide for the establishment of funds under the public accounts of India and the public accounts of each State and crediting thereto the monies received from the user agencies towards compensatory afforestation, additional compensatory afforestation, penal compensatory afforestation, net present value and all other amounts recovered from such agencies under the Forest (Conservation) Act, 1980; constitution of an authority at national level and at each of the State and Union territory Administration for administration of the funds and to utilize the monies so collected for undertaking artificial regeneration (plantations), assisted natural regeneration, protection of forests, forest related infrastructure development, Green India Programme, wildlife protection and other related activities and for matters connected therewith or incidental thereto."

In exercise of the powers conferred by sub-section (i) of section 30 of the Compensatory Afforestation Fund Act, 2016 (38 of 2016), the Ministry of Environment, Forest and Climate Change, Government of India has issued the "Compensatory Afforestation Fund Rules, 2018" vide Gazette Notification dated 10th August 2018.

Further, the Ministry of Environment, Forest and Climate Change, Government of India has issued Gazette Notification, dated 13th August 2018; by which it has appointed *the 30th day of September, 2018, as the date on which the provisions of said Act shall come into force.*"

In compliance of said Act and Rules, Government of India has constituted the Uttarakhand Compensatory Afforestation Fund Management and Planning Authority (Uttarakhand CAMPA) vide its notification dated 14th September 2018.

As per the provisions made under CAF Act, Section 4(1), the Government of Uttarakhand has created "Uttarakhand Compensatory Afforestation Fund", vide its notification No.1010/X-4-18/3(2)/2018, dated 28th September 2018.

"Compensatory Afforestation Fund Act 2016" and "Compensatory Afforestation Fund Rules, 2018" can be downloaded from the website of Uttarakhand CAMPA (www.ukcampa.org.in).

Various activities including plantations, soil & water conservation, forest & wildlife protection, infrastructure development and implementation of CAT Plans are currently being undertaken by the Uttarakhand Forest Department with funds made available by Uttarakhand CAMPA.

2. Objective of the Proposal

As per the Para 5(3)h of the Compensatory Afforestation Fund Rules, 2018 - "*independent concurrent monitoring and evaluation and third-party monitoring of various works undertaken from State Fund;*" shall be carried out.

According to the Para (2)e of the Compensatory Afforestation Fund Rules, 2018 - "*Third Party Monitoring*" means monitoring and evaluation of works executed from National Fund and State Fund by the parties which are external to a project's direct beneficiary chain and management structure having no conflict of interest on parameters of evaluation as determined by the National Authority over and above the baseline to assess whether desired social, environmental or other impacts are being achieved and undesirable impacts avoided.

In this light there is a need to technically evaluate implemented/ongoing activities funded by Uttarakhand CAMPA.

3. Scope of work for Monitoring & Evaluation agency

3.1 Area/ Location of Assignment: Entire State of Uttarakhand.

3.2 The third party is expected to carry out scientific monitoring and technical evaluation as per established protocols of the following:

- Compensatory afforestation and other plantation and related activities.
- Implementation of various activities under approved CAT Plans.
- Infrastructure development activities including construction of anti-poaching camps, barriers etc.
- Soil & moisture conservation works.
- Various activities in specified Van Panchayats.
- Various activities for strengthening of forest & wildlife management including habitat improvement works.
- Activities towards mitigation of human wildlife conflict.
- Assess outcomes and social impacts of activities as above.

3.3 For the purposes of the above, the third party agency will carry out the following activities:

- a) Acquiring adequate familiarity with the project, its objectives, procedures of its implementation and the proposed project activities, before taking up the sample survey.
- b) Develop Sampling Methodology to conduct this assignment.
- c) Examine Forest Division wise input activity(s), implementation process and quality of the outputs/ Outcome & Impact in accordance to Project components and objectives.
- d) Sample site visits must be in accordance to relevant "Land Transfer Case(s)" and collect GPS coordinates for each survey site/ village.
- e) Verify details and status of activities on E-green watch including GPS Co-ordinates, Linear GPS coordinates (start point and end point) and GPS polygon(s) as applicable vis-a-vis On-site verification.
- f) Examine Relevant Records to verify progress.
- g) Identify problems if any in the timely completion of the works.
- h) Suggest measures to improve the effectiveness of the activities through appropriate Gap identification.
- i) Frame rationale for each suggestion to fill-up the gaps towards effectiveness of the activities performed.
- j) During the assignment the selected Agency shall comply the instructions issued by the APCCF and Chief Executive Officer Uttarakhand CAMPA, if any.

In short, the following aspects are to be covered in the field study:

- Verification of the physical progress quantitatively and qualitatively vis-a-vis the APO.
- Process Evaluation, Impact and Output Evaluation including social impacts.
- Cost-Benefit and Cost-Effectiveness Evaluation.
- Suggestive measures, if any.

Note: In case scope of work covered under this contract is sought to be further expanded, the same can be taken up based on mutual consultation.

3.4 Methodology

Agency must incorporate following tools to carry out the assignment: -

- Field Visit(s);
- Quantitative & Qualitative Survey(s);
- Interaction with Forest Division(s) Officials;
- Verification of relevant records/documents;
- Structured interaction with Local Community(s);
- Any innovative idea of applicant Agency or any other useful tools/techniques/methods as may be acceptable to Uttarakhand CAMPA.

3.5 Deliverables

The assignment has to be completed in a time bound manner. The agency will submit Periodic Report(s) and submit all deliverable(s) to APCCF and Chief Executive Officer Uttarakhand CAMPA, in following manner:-

- (i) Submission of **Work Plan** which should include timeline for all the deliverables; within 15 days of signing the contract.
- (ii) **Inception Report**: The Agency shall provide an **Inception Report** to clearly describe their methodology, formats/ questionnaires to be used, benchmarks/ milestones and schedule of activities at the start of assignment; within 2 months of signing the contract.
- (iii) **Interim Reports**: On approval and acceptance of the Inception Report, the Agency shall initiate project review to monitor & evaluate various activities funded by Uttarakhand CAMPA. Inception Report shall be submitted on quarterly basis as shown in the Work Schedule. Each field visit Report; covering the above aspects and any other relevant aspects; must be submitted within 02 weeks of completion of the visit.
- (iv) **Draft Annual Reports for each year**: On the basis of measured, quantified and verified Works on each component the Agency shall submit a consolidated Report (Volume-I) on overall Progress of Works undertaken by Uttarakhand CAMPA and provide a Report Card alongwith Executive Summary and common Suggestive/ Gap filling measures. This shall be submitted at the end of each financial year (before 31st March).

In addition, Division wise and Land transfer case wise First draft Reports (Volume-II) on all Work Components undertaken by Uttarakhand CAMPA (analyzing the full sample) shall be submitted along with suggestions, if any for improving interventions for fulfilling CAMPA objectives; within 10 months of signing the contract in the first year and each subsequent year by 31st December.

- (v) **Final Annual Reports for each year**: Final Annual Reports and complete data sets should be submitted; within 30 days after receipt of final comments and suggestions on the draft Final Reports.
- (vi) **Final Report**: On acceptance of satisfactory Annual Reports of each year; a compiled Final Report should be submitted within 36 months of contract signing.

The entire Work Schedule is given below:

Task	Time-line
Work Plan	Within 15 days of contract signing.
Inception Report	Within 2 months of contract signing.
Interim Reports	Within 6 months of contract signing for the 1 st Year and quarterly for each consecutive year.
Draft Annual Reports	Within 10 months of contract signing for the 1 st Year and 4 th Qtr for each consecutive year.
Final Annual Reports	Within 12 months of contract signing for the 1 st Year and 4 th Qtr for each consecutive year.
Final Report	Within 36 months of contract signing.

	Year-1				Year 2				Year 3			
	Qtr 1	Qtr 2	Qtr3	Qtr 4	Qtr 1	Qtr 2	Qtr3	Qtr 4	Qtr 1	Qtr 2	Qtr3	Qtr 4
Work Plan	X			X				X				
Inception Report	X											
Interim Reports		X	X		X	X	X		X	X		
Draft Annual Reports				X				X				X
Final Annual Reports				X				X				X
Final Report												X

- (vii) The outputs required are draft /final reports on the tasks listed in and the corresponding schedule specified in above section. The agency shall submit draft report in mutually agreed formats to APCCF and Chief Executive Officer Uttarakhand CAMPA in 10 copies alongwith Executive Summary for all Reports. The Agency will make a detailed presentation of its findings and ameliorative actions for discussion before the "Review Committee" for finalization. (Refer Para 12)
- (viii) After the recommendations of the Review Committee the Agency shall submit Final Annual Reports to APCCF and Chief Executive Officer Uttarakhand CAMPA in 20 copies alongwith soft copy(s) of Reports. (Text must be in MS-word, tables in .xls, pictures/ MAPs in .jpeg, and polygon in KML files). In case the selected Agency does not receive any comment on submitted Report(s) from APCCF and Chief Executive Officer Uttarakhand CAMPA within 30 days the Report(s) shall stand accepted.
- (ix) The Agency shall submit a Final Report (a compilation of approved Final Annual Reports) to APCCF and Chief Executive Officer Uttarakhand CAMPA in 20 copies alongwith all soft copies.
- (x) Before submission of its final Invoice, the Agency shall handover the entire database/ filled formats/ MAPs/ polygons etc (generated for the purpose of this assignment) in original to APCCF and Chief Executive Officer Uttarakhand CAMPA. The Agency will not use/ share the information generated for this assignment with any other Agency(s)/ Organization(s); without written permission of APCCF and Chief Executive Officer Uttarakhand CAMPA.

4. Duration of Contract

4.1 The duration of the assignment is initially "three years" which may be extendable for another "two years". In principle the Extension will solely depend upon the satisfactory completion of given task(s) in stipulated time frame subject to mutually agreed Terms & Conditions.

4.2 Penalty for Non-performance/ Breach of Contract:

4.2.1 If the selected agency fails to perform the functions as agreed upon in the Contract to be signed with Uttarakhand CAMPA or commit breach of any of the "Terms and Conditions", provisions or stipulations of the Contract, Uttarakhand CAMPA shall take appropriate action including penalty, termination of the contract or both.

4.2.2 Delay in completion of the assignment/ Incomplete Deliverables: Delay in completion of any task delivery of desired reports will be considered as breach of conditions. In such a situation, Liquidated Damages (LD) for late delivery at 1% (One percent) of the undelivered portion of order value per month will be charged for every month's delay in the specified delivery schedule subject to a maximum of 10% of the value of the contract.

The above Liquidated Damages for delay in delivery and delay in commissioning are independent of each other and shall be levied as the case may be.

The cumulative and aggregate limit of Liquidated Damages for delay in delivery and Liquidated Damages for delay in commissioning would be limited to maximum of 10% of the total contract value. The aggregate liability of the Consultant/ Advisor shall in no event exceed the total value of the fee received under this Contract.

The decision of the APCCF and Chief Executive Officer Uttarakhand CAMPA in this regard shall be final.

4.2.3 In case of non performance, nothing herein shall restrict the APCCF and Chief Executive Officer Uttarakhand CAMPA to invoke guarantees, securities furnished, enforce the Deed of Indemnity and pursue such other rights and/ or remedies that may be available to the under law or otherwise. Further, APCCF and Chief Executive Officer Uttarakhand CAMPA may blacklist and debar the selected agency for applying for its future assignments also. In such case entire Bank Guarantee/ Performance Guarantee will be forfeited.

5. Pre Qualification Criteria

The invitation to Proposal is open to all applicants who qualify the eligibility criteria as given below:

SI No	Eligibility Requirement	Specific Requirement	Documents Required
1	Legal Entity	1. Applicant Agency eligible for participating in the assignment should be a single legal entity registered in India as follows:- a. A company registered under the Companies Act 1956 or b. An Agency registered under the Indian Trusts Act 1882 or c. An Agency registered under the Societies Registration Act 1860 or Indian Partnership Act, Co-operative Societies Act or any other Act which confers legal entity or d. UGC recognized University or e. Central /State Government / Autonomous Bodies including Forestry or Environmental Research Institutions.	- Certificate of incorporation - Registration Certificates related to Point 1 & 2. - GST Registration - PAN Number of the Agency

		<p>2. Agency/Firm must be registered under all applicable laws / Rules/Government notifications including the following:-</p> <p>a. Employees Provident and Miscellaneous Provisions Act, 1952; and</p> <p>b. Employees State Insurance Scheme.</p> <p>c. GST</p> <p>3. Agency/Firm must be in operation, continuously for the last 10 years in the field of Consultancy as on 1st January, 2020.</p> <p>4. Agency/Firm should not be blacklisted or placed under funding restriction by any Ministry/ Department of Central /State Government.</p>	
2	Applicant's Experience	<p>a) The applicant shall have good experience of carrying out Results based Monitoring & Evaluation of forestry, wildlife, environment conservation, catchment area treatment plan, soil & water conservation related Central/ State Government or Autonomous Body(s)/ Externally Aided Projects.</p> <p>b) The applicant shall have experience of carrying out minimum of 5 third party evaluation of projects with fee involving more than 20.00 lakhs INR each in the last 3 years (FY: 2016-2019).</p> <p>c) The applicant shall have minimum Annual Turn-over of 25.00 lakhs INR for last 3 consecutive years.</p>	Proof of engagement such as MoU/ Work Order/ Engagement Letter / LoA/ Completion Certificate along with audited statement of accounts, financial details for last three years.
3	Authorized Representative of Applicant	A Power of Attorney in favour of the person signing the proposal.	Original Power Attorney. (if any)
4	Human Resource	The selected Agency must be able to deploy a multi-disciplinary core team exclusively for this assignment. The CVs of the core team (as specified in RFP) members will be evaluated as part of the evaluation of the technical proposal.	Details of team members to be provided.

Weightage:

- Agency(s) that have experience to carry at least 2 project evaluations in Uttarakhand or any other hilly region of India; and/or
- Carried out M&E of works any State CAMPA; will be given weightage.

6. Instructions to Applicant

6.1 General Conditions

- All information supplied by applicants may be treated as contractually binding on the applicants, on successful award of the assignment by the APCCF and Chief Executive Officer, Uttarakhand CAMPA on the basis of this RFP.
- No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the APCCF and Chief Executive Officer, Uttarakhand CAMPA.
- The APCCF and Chief Executive Officer, Uttarakhand CAMPA may cancel the process at any time prior to a formal written contract being executed by or on behalf of the APCCF and Chief Executive Officer, Uttarakhand CAMPA.

6.2 Compliance / Completeness of Response

- a. Applicants are advised to study all instructions, forms, terms, requirements, appendices and other information in the RFP documents carefully. Submission of the Proposal shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- b. Failure to comply with the requirements of this paragraph may render the Proposal noncompliant and the Proposal may be rejected. Applicants must:
 - i. Comply with all requirements as set out within this RFP.
 - ii. Submit the forms as specified in this RFP and respond to each element in the order as set out in this RFP.
 - iii. Include all supporting documentations specified in this RFP.
- c. The Proposals must be complete in all respects, Indexed and Hard Bound. The page numbers must be clearly marked on each page and cross reference be indicated on the Index Page.
- d. Conditional Proposals will not be entertained and will be summarily rejected.

6.3 Applicant Clarifications

6.3.1 Queries

- a) Applicant(s) may raise their query(s), if any related to this assignment to the APCCF and Chief Executive Officer, Uttarakhand CAMPA in accordance to the Fact Sheet of this document.
- b) The Applicants will have to ensure that their queries should reach APCCF and Chief Executive Officer, Uttarakhand CAMPA, through Email at address ceocampa-forest-uk@nic.in, on or before the last date (by 5:00 pm) of receiving queries as mentioned in Fact Sheet of this document through the e-mail of only authorized representative of the applicant. It should be clearly mentioned in the Subject of email that mail is for seeking clarifications on RFP. The queries should necessarily be submitted in the following format:-

Section/Page No	Content of RFP requiring clarification	Change/Clarification requested	Remarks

- c) APCCF and Chief Executive Officer, Uttarakhand CAMPA, shall not be responsible for ensuring that the Applicant's queries have been received by his office. Any requests for clarifications after the indicated date and time shall not be entertained by APCCF and Chief Executive Officer, Uttarakhand CAMPA.
- d) The purpose of query clarification is to provide the Applicants with an opportunity to seek any additional information regarding the RFP, project requirements, and opportunity to seek clarification regarding any aspect of the RFP and the project. However, APCCF and Chief Executive Officer, Uttarakhand CAMPA, reserves the right to hold or re-schedule the process.

6.3.2 Responses to Queries and Issue of Corrigendum

- a) The APCCF and Chief Executive Officer, Uttarakhand CAMPA will endeavor to provide timely response to the queries by uploading in website. No individual response to be given. However, the APCCF and Chief Executive Officer, Uttarakhand CAMPA, makes no representation or warranty as to the

completeness or accuracy of any response made in good faith, nor does it undertake to answer all the queries that have been posed by the Applicants.

- b) At any time prior to the last date for receipt of Proposals, the APCCF and Chief Executive Officer, Uttarakhand CAMPA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Applicant, modify the RFP Document by a corrigendum.
- c) The Corrigendum (if any) & clarifications to the queries from all Applicants will be uploaded on the website of Uttarakhand CAMPA (www.ukcampa.org.in). Any such corrigendum shall be deemed to be incorporated into this RFP.

6.4 Key Requirements of the Bid

6.4.1 Language

The Proposal should be submitted by the Applicants in English language only. If any supporting documents submitted are in any language other than English/ Hindi, translation of the same in English language is to be duly attested by the Applicants.

6.4.2 Submission of Responses

Responses shall be submitted in a Two Bid Format as follows:-

- Each page of the proposals must be duly signed by the authorised signatory of the Agency and shall be free from overwriting, except as necessary to correct typo-errors; such corrections, interlineations of overwriting must be initialled by the person(s) who has signed the Proposal.
 - a) Cover Letter (**Annexure-IA**) and Power of Attorney, if any (**Annexure-IB**).
 - b) Technical Proposal
 - i. Technical proposal (**Annexure-II**) as per technical evaluation criteria with supporting documents (in a separate sealed envelope).
 - ii. Application Fee.
 - c) Financial Proposal
 - i. Financial Proposal (**Annexure-III**) for 03 years (with year wise breakup) in separate sealed Envelope.
 - ii. A separate Financial Proposal (**Annexure-IV**) for another "two years" (year wise) in case the contract is considered for a further extension of maximum 2 years beyond the initial 3 years. Maximum 75% value of the original total Quoted Financial Bid for another 2 years is permissible. This additional Bid will also be opened at the same time of Financial Bid Opening. However, it will not be considered for evaluation.
- Sealed envelopes of **Technical proposal, Financial proposal and Cover Letter (Annexure-I A) & Power of Attorney, if any (Annexure-I B)** are to be then placed in a bigger Envelope which should reach to the Office of APCCF and Chief Executive Officer, Uttarakhand CAMPA by 30.04.2020 (5:00 pm). The envelope must be superscribed "**RFP for Selection of Agency to carry out Evaluation of various Works Implemented Under Uttarakhand Compensatory Afforestation Fund Management And Planning Authority (CAMPA)**".

6.4.3 Proposal Validity:

Proposal must remain valid for atleast 90 days from the last date of submission. Uttarakhand CAMPA shall ensure to complete the selection process within this period. If needed, Uttarakhand CAMPA may request the Agency(s) to extend the validity period of their Proposals.

6.4.4 Modification and withdrawal of Proposals

- a) The Applicant is allowed to modify or withdraw its submitted Proposal any time prior to the last date prescribed for receipt of Proposals, by giving a written notice to APCCF and Chief Executive Officer, Uttarakhand CAMPA.
- b) Subsequent to the last date for receipt of Proposals, no modification of bids shall be allowed.

6.4.5 Application Fee

A non refundable Application Fee Rs 10000.00 (Rupees Ten Thousand only) must be deposited along with the Proposal. The Fee must be in shape of Demand Draft of any Scheduled Bank in favour of "Chief Executive Officer, Uttarakhand CAMPA", payable at Dehradun.

6.4.6 Proposal Preparation Costs

The Applicant shall be responsible for all costs incurred in connection with participation in the RFP process including participation in meetings/ discussions/ presentations, preparation of Proposal, in providing any additional information required by to facilitate the evaluation process and in negotiating a definitive Contract or all such activities related to the process. This office will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the process.

6.4.7 Late Proposals

- a) Original hard copy of RFP document received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained.
- b) The Proposals submitted by telex/ telegram/ fax/ e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
- c) APCCF and Chief Executive Officer, Uttarakhand CAMPA shall not be responsible for any non- delivery/ late delivery of the documents. No further correspondence on the subject will be entertained.
- d) APCCF and Chief Executive Officer, Uttarakhand CAMPA reserves the right to modify and amend any of the above-stipulated conditions/ criterion depending upon project priorities vis-a-vis urgent commitments.

6.4.8 Rights to terminate the process

- a) APCCF and Chief Executive Officer, Uttarakhand CAMPA may terminate the RFP process at any time and without assigning any reason. APCCF and Chief Executive Officer, Uttarakhand CAMPA makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b) This RFP does not constitute an offer by the APCCF and Chief Executive Officer, Uttarakhand CAMPA. The Applicants' participation in this process may or may not result in the engaging the Applicant towards execution of the Contract.

6.4.9 Human Resources

The agency should have a minimum of twenty professionals, out of which experienced and qualified NRM/ Rural Development/Agriculture and management professionals must be full time employees of the Agency, in addition to the other staff. APCCF and Chief Executive Officer, Uttarakhand CAMPA would have the right to enquire about their ability as well as their professional and qualification certificates; as required, from time to time.

As per the requirements of this assignment, various team members are required to be deployed at the local state office/field as follows

Human Resources required at local state office or in the Field:

SI No	Resource Personnel	Unit	Minimum Days/Month
1	Team Leader cum Evaluation expert	1	10 days
2	Forestry or Natural Resource Management (including Soil & Water Conservation) Expert	1	15 days
3	Social Development Specialist	1	15 days
4	Remote Sensing Expert	1	15 days
5	Civil Engineer	1	15 days
6	Field Evaluators (as per requirement)	Min 10	Full time

Eligibility Description of proposed Resource personnel

a) Evaluation Expert cum Team Leader

- Relevant PhD degree from a recognized University with minimum 15 years of professional experience in monitoring and evaluation of forestry projects.
- Experience of working on evaluation of forestry / wild life projects with state / central governments.
- Demonstrable managerial skills, strong analytical and problem-solving skills and good writing skills.
- Experience of working in forestry/ NRM and rural development projects.
- Experience of preparing Project Reports and Project Evaluation Reports.

The Evaluation Expert cum Team Leader shall be overall responsible for guiding the team in development of evaluation frameworks, carrying out evaluation process, sampling, monitoring data collection and data analysis and for timely deliverables as laid down. He/she will also be the focal point of contact with the Agency and responsible for overall communication on behalf of the Agency with APCCF and Chief Executive Officer Uttarakhand CAMPA.

b) Forestry/NRM (including Soil & Water Conservation) Expert

- Masters' degree in forestry/ Natural Resource Management from a recognized University and minimum 10 years of professional experience.
- Knowledge of project planning & management.
- Responsible for overall management of the project.
- Experience of working in rural development and forestry projects in the state of Uttarakhand will be preferred.
- Experience in water augmentation/ rivulet recharge/ natural resource management/ forest management.
- Experience of working with state / central government will be desirable.

c) Social Development Specialist

- Post graduate in Sociology/ MSW from a recognised University with minimum 5 years of experience.
- Knowledge of community development tools.
- Experience of working/ interaction with rural communities and community based groups.
- Experience of working with evaluation projects related to watershed, livelihood and rural development projects in the state of Uttarakhand will be preferred.
- Experience of working with state / central government will be desirable.

d) GIS Expert

- Post Graduate or Equivalent in Information Technology/ Geo-informatics/ Remote Sensing from a recognized University with minimum 5 years of professional experience.
- Experience in undertaking research projects with state/ central government.
- Hands on working experience in GIS and allied technologies.
- Experience of working with evaluation projects using GIS, Remote Sensing and other modern evaluation tools.
- Experience of working with state / central government will be desirable.

e) Civil Engineer

- Graduate in Civil Engineering or Equivalent from a recognized University/ Institution with minimum 5 years of experience.
- Experience of working with State / Central Government will be desirable.
- Experience of working in rural development projects in the state of Uttarakhand will be preferred.

f) Field Evaluators

- Graduate in Science from a recognized University.
- Have minimum two experience of data collection.

Note:

- *Excellent communication in Hindi and English language and experience of working in Uttarakhand will be preferred.*
- *If at any point in time, APCCF and Chief Executive Officer, Uttarakhand CAMPA feels that a resource person is not up to the mark, a replacement will be demanded in writing and will need to be complied with within 2 weeks.*
- *The number of teams to be constituted for field works and number of persons to be engaged are to be decided by the agency with a condition of presence of overall team comprising the above qualified members for overseeing the field and documentation works.*

7 Evaluation Process

A Proposal Evaluation Committee will be constituted by the APCCF and Chief Executive Officer, Uttarakhand CAMPA to complete the Proposal Evaluation process. The Proposal Evaluation Committee shall carry out the following:

- a) Will evaluate the responses to the RFP and all supporting documents/ documentary evidence and forward their recommendation(s) to APCCF and Chief Executive Officer, Uttarakhand CAMPA. Inability to submit requisite supporting documents/ documentary evidence, may lead to rejection.
- b) Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP under the Evaluation and Selection section.
- c) The Proposal Evaluation Committee may ask for meetings with the Applicants to seek clarifications on their Proposals.

The decision of the APCCF and Chief Executive Officer, Uttarakhand CAMPA in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of evaluation with the Committee.

The APCCF and Chief Executive Officer, Uttarakhand CAMPA reserves the right to reject any or all Proposals on the basis of any deviations.

7.1 Tender Opening

The Proposals submitted up to date and time mentioned in this RFP document will be opened by Proposal Evaluation Committee. Proposal shall be opened in the presence of Applicants representatives who intend to attend at their cost. The representatives of Applicants are advised to carry the identity card or a letter of authority from the Applicant agencies to identify their bonafide for attending the opening of the Proposal and shall sign a register giving evidence of their attendance. The Applicant's name and other such details, will be announced and recorded at the opening of Proposal.

7.2 Proposal Evaluation

7.2.1 Eligibility Verification

Preliminary examination of pre-qualification/ eligibility criteria and desired enclosure/ supporting documents will be verified by Proposal Evaluation Committee. Initial Bid scrutiny will be made and incomplete details may lead to rejection of the Proposal ab-initio. An indicative list of such incomplete/ ineligible Proposals is as below:

- a. Received without the Letter of Authorization;
- b. Whether the Applicant meets the eligibility criteria;
- c. Whether the documents have been properly signed;
- d. Whether the bids are complete and generally in order;
- e. Are found with suppression of details;
- f. With incomplete information, subjective, conditional offers and partial offers submitted
- g. If any computational errors have been made in the proposal
- h. Submitted without the documents requested in the checklist;
- i. Have non-compliance of any of the clauses stipulated in the RFP;
- j. Have a lesser validity period;
- k. The team members are not as RFP stipulations.
- l. Conditional Proposal will not be entertained.

All eligible Bids will be considered for further Technical evaluation.

7.2.2 Technical Evaluation

The Proposal Evaluation Committee will prepare a list of Applicants, who comply with all the Terms and Conditions of the Tender. Any bids found to be non-responsive for any reason or not meeting the minimum levels of the performance or eligibility criteria specified in various sections of this RFP document will be rejected and will not be considered further. The Technical evaluation will be carried out as per the following:

Critical Marking and weightage for Technical Evaluation:

S.No	Description	Total Marks
1	Overall experience of the agency and experience in executing projects related to Natural Resource Management/ Watershed Management/ Afforestation with Participatory Planning.	25
	(i) More than 10 years of Experience of similar nature of projects*. 1 Mark for each year above 10 years (Max 10 Marks).	
	(ii) Experience of working in Uttarakhand/ Hilly areas (Max 10 Marks) 2 marks per year for a maximum of 10 marks. Marks depending upon the relevance of experience.	
	(iii) Experience of successful M&E of any State CAMPA. (Max 5 Marks) 1 Mark per State for a maximum of 5 Marks.	
2	Adequacy & quality of proposed Methodology and work plan	25
3	Eligibility of deployed following Human resource:- <ul style="list-style-type: none"> • Team Leader cum Evaluation expert (Max 10 Marks) • Forestry or Natural Resource Management and Soil & Water Conservation Expert (Max 10 Marks) • Social Development Specialist (Max 10 Marks) • GIS Expert (Max 10 Marks) • Civil Engineer (Max 10 Marks) 	50
	(i) Qualification against each designation (Max. Marks- 5; Highest qualification of individual will be considered) Graduation (2 Point); Post Graduation (3 Points); Doctorate (4 Points); Additional professional degree/ Diploma (1 Point).	
	(ii) Relevant Experience against each designation (Max. Marks- 5) 01 mark per year. Points depending upon the length & relevance of experience.	
	Total	100

* with regard to the question, if any Project is of similar nature or not, the opinion of the APCCF and CEO CAMPA shall be final.

For evaluation of Technical Proposal the minimum qualifying marks are 60%. Those proposals which do not meet minimum qualifying marks or are considered non-responsive to the TOR the concerned agency will be informed accordingly by e-mail. In such cases their financial proposals will be returned unopened after completion of the selection process. Simultaneously, agencies whose proposals are found eligible and shortlisted would qualify for the next stage. The shortlisted Agencies would be accordingly informed by e-mail by Uttarakhand CAMPA. The financial bids of the shortlisted Agencies will be opened on 15.05.2020, 11:00 AM at the Uttarakhand CAMPA Office, Dehradun.

7.2.3 Financial Evaluation:

The financial proposals of shortlisted Agency(s) would be opened by Proposal Evaluation Committee may be present at the date & time in the presence of representatives of the Agencies, as Representative(s) of interested shortlisted Agencies may be present at the time of opening of bids at their own costs. The name of the Agency, their score of technical proposal and the financial price quoted would be read aloud and recorded when financial proposals are opened.

Further, Agency(s) is required to submit a separate Financial Bid for another "two years" (year wise) in case the contract is considered for a further extension of maximum 2 years beyond the initial 3 years. Maximum 75% value of the original

total Quoted Financial Bid for another 2 years is permissible. This additional Bid will also be opened at the same time of Financial Bid Opening. However, it will not be considered for evaluation.

Calculation of Financial Score

Agencies whose proposals secured minimum 60% marks in Technical Evaluation and shortlisted would participate in the Financial Bid opening. Financial bid shall be open in accordance to the Fact sheet of this ToR at a public place with a pre- intimation to concerned agencies.

The Proposal Evaluation Committee shall:

- Open the Financial Bids and read aloud the figure of all opened bids.
- Examine each bid for any calculation error.
- Identify the least bid and calculate Financial Score of each opened Financial Bid by using the following formula :-

$$\text{Financial Score} = \text{L 1 of Financial Bids} \times 100 / \text{Financial Bid Value of Agency}$$

7.2.4 Consideration for Quality & Cost Based Selection (QCBS) method:

Based on the Technical Score and Financial Score, the Proposal Evaluation Committee shall prepare a Merit by using a combination approach (80% of Technical Score and 20% of Financial Score) to calculate Final Marks of qualifying Agencies, and submit to the Chief Executive Officer, Uttarakhand CAMPA.

Illustration:

	Agency-1	Agency-2	Agency-3
Technical Score	85	65	90
Fin Bid Value (Rs)	150	120	220
Least in Financial Bid	L-2	L-1	L-3

Calculation of Financial Score = L 1 of Fin Bid x 100 / Financial Bid Value of Agency

Agency-1: Financial Score= $120 \times 100 / 150$
= 80 marks

Agency-2: Financial Score= $120 \times 100 / 120$
= 100 marks

Agency-3: Financial Score= $120 \times 100 / 220$
= 54.54 marks

Consideration for QCBS: 80% of Technical Score and 20% of Financial Score.

Combination of Technical & Financial score in accordance to consideration for QCBS:

Agency-1					Agency-2					Agency-3				
Tech Score	Fin Score	Tech Marks (80% of Tech Score)	Fin Marks (20% of Fin Score)	Total Marks	Tech Score	Fin Score	Tech Marks (80% of Tech Score)	Fin Marks (20% of Fin Score)	Total Marks	Tech Score	Fin Score	Tech Marks (80% of Tech Score)	Fin Marks (20% of Fin Score)	Total Marks
85	80	68	16	84	65	100	52	20	72	90	54.54	72	10.90	82.90

Merit:

S.No	Agency	Obtained Marks
1	Agency- 1	84
2	Agency- 2	82.90
3	Agency- 3	72

8. Deciding Award of Contract

- a) The APCCF and Chief Executive Officer, Uttarakhand CAMPA reserves the right to ask for any technical elaboration/ clarification from the Applicant on the already submitted Technical Proposal at any point of time before opening the Financial Proposal.
- b) Award of Contract shall be decided on the basis of "Uttarakhand Procurement Rules-2017" as amended upto date or any such Rule and /or direction of the State Government.
- c) An Offer Letter will be issued in favor of selected Agency for their acceptance and signing of Agreement with APCCF and Chief Executive Officer, Uttarakhand CAMPA for this assignment.

9. Execution of Contract Agreement

The successful Agency shall be required to enter into a contract agreement with **Chief Executive Officer, Uttarakhand CAMPA** alongwith the deposit of Performance Security.

The Agreement shall be written in English or Hindi language. Subject to below Clause, such language versions of the Agreement shall govern its interpretation. All correspondence and other documents pertaining to the Contract that are exchanged by parties shall be written in English or Hindi language only.

9.1 Special Condition for Awarding the Agreement:

- i. APCCF and Chief Executive Officer, Uttarakhand CAMPA or his authorized representative will sign the Agreement with successful Applicant Agency for a period as mentioned in Duration of Contract in the document.
- ii. APCCF and Chief Executive Officer, Uttarakhand CAMPA may extend the Agreement for a time period beyond what has been specified in Duration of Contract in the document, on mutually agreed terms.
- iii. APCCF and Chief Executive Officer, Uttarakhand CAMPA will also have the right to provide extension/ increase in the scope of work as per the mutually agreed terms and conditions between both the parties.

9.2 Bank Guarantee/ Performance Security

- a) The successful Agency has to submit a performance security within 7 days of the receipt of the acceptance letter, the performance security shall be 5 per cent of cost of total Contract Value in the form of Demand Draft/Fixed Deposit/an irrevocable Bank Guarantee issued by a scheduled Bank in favour of "*Chief Executive Officer, Uttarakhand CAMPA, Dehradun*" for due performance and fulfilment of its obligations. The performance security money shall be released to the concerned Agency(s) within one month of satisfactory completion of assignment.
- b) The Bank Guarantee may be forfeited:
 - i. If any Applicant withdraws or modifies the Proposal during the period of validity.
 - ii. If the Bidder is found to have submitted any information wrongly/ manipulated/ hidden or committed any fraud in the bid.
 - iii. If the Agreement is terminated before 3 years by the agency or is terminated on grounds of poor performance / non -compliance on part of the Agency.

10. Terms and Conditions: Applicable Post Award of Contract

10.1 Support from Uttarakhand CAMPA

Uttarakhand CAMPA shall provide required information (APOs/MIS/CAT Plans/MAPs etc), clarifications and will make efforts to resolve any issues as may arise during the execution of the Contract. APCCF and Chief Executive Officer, Uttarakhand CAMPA shall ensure that timely approval is provided to the selected Applicant, where deemed necessary, related to Services required to be provided as part of the Scope of Work.

10.2 Information Security

The selected Applicant would sign a Non-Disclosure Agreement with APCCF and Chief Executive Officer, Uttarakhand CAMPA to ensure information security and confidentiality of processes, information and the various projects and activities taken up during the period of the agreement. The Selected Applicant shall not carry and/ or transmit any material, information, layouts, diagrams by way of storage media or any other goods/ material in physical or electronic form, which are proprietary to or owned by APCCF and Chief Executive Officer, Uttarakhand CAMPA out of the premises of Office of Uttarakhand CAMPA, without prior written permission from the APCCF and Chief Executive Officer, Uttarakhand CAMPA. The Selected Applicant shall, upon termination of this agreement for any reason, or upon demand by APCCF and Chief Executive Officer, Uttarakhand CAMPA, whichever is earliest, return any and all information provided to the Selected Applicant, including any copies or reproductions, both hard copy and electronic.

10.3 Confidentiality

- a) As used herein, the term Confidential Information means any information, including information created by or for the other party, whether written, electronic or oral, which relates to internal controls, computer or data processing programs, algorithms, electronic data processing applications, routines, subroutines, techniques or systems, or information concerning the business or financial affairs and methods of operation or proposed methods of operation, accounts, transactions, proposed transactions or security procedures of either party or any of its affiliates, or any client of either party, except such information which is in the public domain at the time of its disclosure or thereafter enters the public domain other than as a result of a breach of duty on the part of the party receiving such information. It is the express intent of the parties that all the business process and methods used by the Applicant in rendering the Services hereunder are the Confidential Information of the Applicant.
- b) The Applicant shall keep confidential, any information related to this RFP, with the same degree of care as it would treat its own confidential information. The Applicant shall note that the confidential information will be used only for the purposes of this RFP and shall not be disclosed to any third party for any reason what-so-ever.
- c) At all-time of the performance of the Services, the Applicant shall abide by all applicable security rules, policies, standards, guidelines and procedures. The Applicant should note that before any of its employees or assignees is given access to the Confidential Information, each such employee and assignees shall agree to be bound by the terms no less onerous than those contained under this RFP and such rules, policies, standards, guidelines and procedures by its employees or agents.
- d) The Applicant should not disclose to any other party and keep confidential the terms and conditions of this Contract agreement, any amendment hereof, and any Attachment or Annexure hereof.
- e) The obligations of confidentiality under this section shall survive rejection of the Contract.

10.4 Intellectual Property Rights

- a) The reports & relevant project data/information obtained by the Agency from the Uttarakhand CAMPA/ Forest Department, Uttarakhand and other Govt. Departments in connection with the Services shall not be used for any purpose without the prior written permission of the APCCF and Chief Executive Officer, Uttarakhand CAMPA.

- b) Documents, Reports /MAPs and data generated by the Agency in the course of rendering their Services, including the soft copy of such documents, shall be the property of the Uttarakhand CAMPA and the Agency shall not use these for purposes unrelated to this Agreement without prior written approval of the APCCF and Chief Executive Officer, Uttarakhand CAMPA.

10.5 Right of monitoring, Inspection and Periodic Audit

The APCCF and Chief Executive Officer, Uttarakhand CAMPA reserves the right to inspect and monitor/ assess the progress/ performance at any time during the course of the Contract, after providing due notice to the Selected Applicant. APCCF and Chief Executive Officer, Uttarakhand CAMPA may demand, and upon such demand being made, the selected Applicant shall provide with any document, data, material or any other information required to assess the progress of the project. APCCF and Chief Executive Officer, Uttarakhand CAMPA shall also have the right to conduct, either itself or through any another consultant/ advisor as it may deem fit, an audit to monitor the performance by the Selected Applicant of its obligations/ functions in accordance with the standards committed to or required by APCCF and Chief Executive Officer, Uttarakhand CAMPA and the Selected Applicant undertakes to cooperate with and provide to APCCF and Chief Executive Officer, Uttarakhand CAMPA / any other Agency appointed by APCCF and Chief Executive Officer, Uttarakhand CAMPA, all documents and other details as may be required by them for this purpose. Any deviations or contravention identified as a result of such audit/ assessment would need to be rectified by the Selected Applicant failing which APCCF and Chief Executive Officer, Uttarakhand CAMPA may, without prejudice to any other rights that it may have, issue a notice of default.

10.6 Contract administration

Either party may appoint any individual/ Agency as its authorized representative through a written notice to the other party. The identity of such Representative and his/her capabilities to act as representative shall be verified by both Parties Such Representative will the authority to:

- a. Exercise all of the powers and functions of his/ her Party under this Contract, other than the power to amend this Contract and ensure proper administration and performance of the terms hereof; and
- b. Bind his/her Party in relation to any matter arising out of or in connection with this Contract.
- c. The Selected Applicant shall be bound by all undertakings and representations made by the authorized representative of the Selected Applicant and any covenants stipulated hereunder, with respect to this Contract, for and on their behalf.
- d. For the purpose of execution or performance of the obligations under this Contract, the APCCF and Chief Executive Officer, Uttarakhand CAMPA or his designated representative would act as an interface with the nominated representative of the Selected Applicant. The Selected Applicant shall comply with any instructions that are given by the representative during the course of this Contract in relation to the performance of its obligations under the terms of the Contract.
- e. A committee comprising of representatives of the APCCF and Chief Executive Officer, Uttarakhand CAMPA and the Selected Applicant shall meet from time to time to discuss any issues/ bottlenecks being encountered.

10.7 Statutory Requirements

During the tenure of this Contract, nothing shall be done by the Selected Applicant in contravention of any law, act and/ or rules/ regulations, there-under or any amendment.

10.8 Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected Applicant or APCCF and Chief Executive Officer, Uttarakhand CAMPA as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the Contract, such as:

- a) Natural phenomenon, including but not limited to floods, heavy rains, road blockage, droughts, earthquakes and epidemics.
- b) Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargo.
- c) Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes.

The selected Applicant or APCCF and Chief Executive Officer, Uttarakhand CAMPA shall not be liable for delay in performing his/ her obligations resulting from any force majeure cause as referred to and/ or defined above.

Force Majeure shall not include any events caused due to acts/ omissions of such Party or result from a breach/ contravention of any of the terms of the Contract, Proposal and/ or the Request for Proposal (RFP). It shall also not include any default on the part of a party due to its negligence or failure to implement the stipulated/ proposed precautions, as were required to be taken under the Contract. The failure or occurrence of a delay in performance of any of the obligations of either party shall constitute a Force Majeure event only where such failure or delay could not have reasonably been foreseen, or where despite the presence of adequate and stipulated safeguards the failure to perform obligations has occurred. In such an event, the affected party shall inform the other party in writing within five days of the occurrence of such event. APCCF and Chief Executive Officer, Uttarakhand CAMPA will make the payments due for Services rendered till the occurrence of Force Majeure. However, any failure or lapse on the part of the Selected Applicant in performing any obligation as is necessary and proper, to negate the damage due to projected force majeure events or to mitigate the damage that may be caused due to the above mentioned events or the failure to provide adequate disaster management/ recovery or any failure in setting up a contingency mechanism would not constitute force majeure, as set out above.

In case of a Force Majeure, all Parties will endeavor to agree on an alternate mode of performance in order to ensure the continuity of Service and implementation of the obligations of a party under the Contract and to minimize any adverse consequences of Force Majeure.

10.9 Fraud and Corrupt Practices

- a) The Applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, APCCF and Chief Executive Officer, Uttarakhand CAMPA shall reject a Proposal without being liable in any manner whatsoever to the Applicant, if it determines that the Applicant has, directly or indirectly

or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the Prohibited Practices) in the Selection Process. In such an event, APCCF and Chief Executive Officer, Uttarakhand CAMPA shall, without prejudice to its any other rights or remedies, appropriate the Bid Security or Performance Security, as the case maybe, as mutually agreed genuine pre-estimated compensation and damages payable to APCCF and Chief Executive Officer, Uttarakhand CAMPA for, inter alia, time, cost and effort of APCCF and Chief Executive Officer, Uttarakhand CAMPA, in regard to the RFP, including consideration and evaluation of such Applicant's Proposal.

- b) Without prejudice to the rights of APCCF and Chief Executive Officer, Uttarakhand CAMPA under Clause above and the rights and remedies which APCCF and Chief Executive Officer, Uttarakhand CAMPA may have under the Agreement, if an Applicant, is found by APCCF and Chief Executive Officer, Uttarakhand CAMPA have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the offer letter or the execution of the Agreement, such Applicant shall not be eligible to participate in any tender or RFP issued by APCCF and Chief Executive Officer, Uttarakhand CAMPA during a period of 3 (three) years.
- c) For the purposes of this Section, the following terms shall have the meaning hereinafter respectively assigned to them:
- i. corrupt practice means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process
 - ii. Fraudulent practice means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process
 - iii. Coercive practice means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person's participation or action in the Selection Process;
 - iv. undesirable practice means; (a) establishing contact with any person connected with or employed or engaged by with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (b) having a Conflict of Interest; and
 - v. Restrictive practice means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating a full and fair competition in the Selection Process.

10.10 Failure to agree with Terms and Conditions of the RFP

Failure of the successful Applicant to agree with the Terms & Conditions of the RFP shall constitute sufficient grounds for the annulment of the award, in which event may invoke the Performance Bank Guarantee of the successful applicant and award the contract to the next best value Applicant or call for new Proposals from the interested Applicants.

10.11 Notices

Notice or other communications given or required to be given under the Contract shall be in writing and shall be e-mailed followed by hand-delivery with acknowledgement thereof, or transmitted by pre-paid registered post or courier. Any Notice or other communication shall be deemed to have been validly given on date of delivery if hand delivered or if sent by registered post than on expiry of seven days from the date of posting.

10.12 Dispute Resolution Mechanism

1. The APCCF and Chief Executive Officer, Uttarakhand CAMPA and the selected Applicant shall make every effort to resolve amicably by direct negotiations, any disagreement or dispute, arising between them.
2. In case any such dispute cannot be resolved amicably, the APCCF and Chief Executive Officer, Uttarakhand CAMPA shall place the matter before the PCCF (HoFF) Uttarakhand who shall work as Arbitrator to resolve the issue as per the Arbitration & Conciliation Act 1996 and whose decision shall be binding on both the parties. The selected Agency would not have the right to approach any Court without unnecessary ground or without prior notice.

10.13 Termination Clause

10.13.1 Termination for Default

APCCF and Chief Executive Officer, Uttarakhand CAMPA may, without prejudice to any other remedy for breach of contract, by a written notice of default of at least 30 days sent to the selected Applicant, terminate the Contract in whole or in part (provided a cure period of not less than 30 days is given to the selected Applicant to rectify the breach):

- a. If the selected Applicant fails to deliver any or all quantities of the Service within the time period specified in the Contract, or any extension thereof granted by ; or
- b. If the selected Applicant fails to perform any other obligation under the Contract within the specified period of delivery of service or any extension granted thereof; or
- c. If the selected Applicant, in the judgment of APCCF and Chief Executive Officer, Uttarakhand CAMPA, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract;
- d. If the selected Applicant commits breach of any condition of the Contract.

10.13.2 Termination for Insolvency

APCCF and Chief Executive Officer, Uttarakhand CAMPA may at any time terminate the Contract by giving a written notice of at least 30 days to the selected Applicant, if the selected Applicant becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the selected Agency, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to Uttarakhand CAMPA.

10.13.3 Termination for Convenience

- a) Uttarakhand CAMPA, Dehradun by a written notice of at least 30 days sent to the selected Applicant, may terminate the Contract, in whole or in part, at any time. The Notice of termination shall specify that termination is for APCCF and Chief Executive Officer, Uttarakhand CAMPA convenience, the extent to which performance of the selected Applicant under the Contract is terminated, and the date upon which such termination becomes effective.
- b) In such case, APCCF and Chief Executive Officer, Uttarakhand CAMPA will pay for all the pending invoices as well as the work done till that date by the Agency.
- c) Limitation of Liability- In no event shall either party be liable for consequential, incidental, indirect, or punitive loss, damage or expenses (including lost

profits). The selected Applicant shall not be liable to the other hereunder or in relation hereto (whether in contract, tort, strict liability or otherwise) for more than the value of the fees to be paid (including any amounts invoiced but not yet paid) under this Agreement.

10.13.4 Termination by APCCF and Chief Executive Officer, Uttarakhand CAMPA

- a) The Uttarakhand CAMPA, Dehradun may, by not less than 30 days written notice of termination to the Applicant, such notice to be given after the occurrence of any of the events, terminate this Agreement if:
 - i. The selected Applicant fails to remedy any breach hereof or any failure in the performance of its obligations hereunder, as specified in a notice of suspension, within thirty (30) days of receipt of such notice of suspension or within such further period as the may have subsequently granted in writing;
 - ii. The selected Applicant becomes insolvent or bankrupt or enters into any agreement with its creditors for relief of debt or take advantage of any law for the benefit of debtors or goes into liquidation or receivership whether compulsory or voluntary;
 - iii. The selected Applicant fails to comply with any final decision reached as a result of the Dispute Resolution mechanism/proceedings.
 - iv. The selected Applicant submits to the APCCF and Chief Executive Officer, Uttarakhand CAMPA a statement which has a material effect on the rights, obligations or interests of APCCF and Chief Executive Officer, Uttarakhand CAMPA and which the selected Applicant knows to be false.
- b) Any document, information, data or statement submitted by the Applicant in its Proposals, based on which the selected Applicant was considered eligible or successful, is found to be false, incorrect or misleading; or as the result of Force Majeure, the selected Applicant is unable to perform a material portion of the Services for a period of not less than sixty (60) days
- c) If APCCF and Chief Executive Officer, Uttarakhand CAMPA terminates the Contract for reasons not attributable to the selected Applicant's performance, they will need to clear all invoices for the Services up to the date of their notice.
- d) If APCCF and Chief Executive Officer, Uttarakhand CAMPA, terminates the Contract for reasons attributable related to the selected Applicant's performance, APCCF and Chief Executive Officer, Uttarakhand CAMPA will give a rectification notice for one (1) month to the Agency in writing with specific observations and instructions.

10.13.5 Termination by the selected Agency

The selected Applicant may, by not less than 60 days written notice to APCCF and Chief Executive Officer, Uttarakhand CAMPA, such notice to be given after the occurrence of any of the events, terminate this Agreement if:

- APCCF and Chief Executive Officer, Uttarakhand CAMPA is in material breach of its obligations pursuant to this Agreement and has not remedied the same within forty-five (45) days (or such longer period as the Agency may have subsequently agreed in writing) following the receipt by the of the selected Applicant's notice specifying such breach.
- APCCF and Chief Executive Officer, Uttarakhand CAMPA, fails to comply with any final decision reached as a result of the Dispute Resolution mechanism/ proceedings.

- If the Agreement is terminated due to any cause whatsoever the Full & Final Settlement will consider in accordance to para 4.2.3 of this ToR.
- Upon termination of this Agreement all pending payments due till the date of the termination of the Contract will be made by APCCF and Chief Executive Officer, Uttarakhand CAMPA to the selected Applicant.

10.13.6 Consequences of Termination

- a) In the event of termination of the Contract due to any cause whatsoever, whether consequent to the stipulated term of the Contract or otherwise, APCCF and Chief Executive Officer, Uttarakhand CAMPA, shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Vendor shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/ breach, and further allow the next successor Vendor to take over the obligations of the erstwhile Vendor in relation to the execution/ continued execution of the scope of the Contract.
- b) Nothing herein shall restrict the right of APCCF and Chief Executive Officer, Uttarakhand CAMPA to invoke guarantees, securities furnished, enforce the Deed of Indemnity and pursue such other rights and/ or remedies that may be available to the under law or otherwise.
- c) The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

11 Special Conditions of Contract

11.1 Relationship between the Parties

Nothing in the Contract constitutes any fiduciary relationship between the APCCF and Chief Executive Officer, Uttarakhand CAMPA and Selected Applicant/ Applicant's Team or any relationship of employer employee, principal and agent, or partnership, between Uttarakhand CAMPA Dehradun and Selected Applicant. No Party has any authority to bind the other Party in any manner whatsoever except as agreed under the terms of the Contract. APCCF and Chief Executive Officer, Uttarakhand CAMPA will not be under any obligation to the Implementation Agency as agreed under the terms of the Contract.

11.2 No assignment to sub-agency(s)

The Selected Applicant shall not transfer any interest, right, benefit or obligation under the Contract to any sub-agency or vendor without the prior written consent of the APCCF and Chief Executive Officer, Uttarakhand CAMPA.

11.3 Survival

The provisions of the clauses of the Contract in relation to documents, data, processes, property, Intellectual Property Rights, indemnity, publicity and confidentiality and ownership survive even expiry or termination of this Contract and in relation to confidentiality, the obligations continue to apply unless notifies the Selected Applicant of its release from those obligations.

11.4 Entire Contract

The terms and conditions laid down in the Request for Proposal (RFP) and all annexure thereto as also the Proposal and any attachments/ annexure thereto shall be read in consonance with and form an integral part of the Contract. The Contract supersedes any prior contract, understanding or representation of the Parties on the subject matter.

11.5 Governing Law

This Contract shall be governed in accordance with the laws of India, laws of Government of Uttarakhand and any relevant rules and Government Orders. The Selected Applicant shall comply with the laws and rules in force in India and specifically in Uttarakhand in the course of performing the Contract.

11.6 Jurisdiction of Courts

The High Court of Uttarakhand at **Nainital**, Uttarakhand and its subordinate courts shall have exclusive jurisdiction to determine any proceeding in relation to the Contract.

11.7 Payment Schedule

Prices quoted must be in INDIAN RUPEES and shall be inclusive of any taxes, royalty, cess or any such similar payments as may be applicable. These should be firm and shall not be subject to any upward revision on any account what-so-ever throughout the period of the assignment. Payments will be made to the Agency through mandatory "e-payment system" in favor of "Agency" and according to the Payment Schedule, Terms & Conditions as mutually agreed. All payments shall be made after receipt of an invoice raised by Agency to Chief Executive Officer Uttarakhand CAMPA.

The payment shall be linked with schedule of submission of Reports as given in point 3.5 of this ToR. Chief Executive Officer, Uttarakhand CAMPA will deduct Tax under "Income Tax Act" and "Goods & Services Tax", at prevailing rates. The selected Agency shall be liable to pay GST and other applicable taxes, if any, imposed on the Services under this Contract.

Further the Payment Schedule shall be linked with the year wise Breakup given under Financial Proposal (Annexure III) or maximum 40% for Ist year, 30% for IInd year and 30% for IIIrd year of total contract value, whichever is less.

First Year: (As per given Financial Proposal for First Year (Annexure III) or maximum 40% of Total Contract Value, whichever is less)

S. No.	Activity	Timeline	% of fee to be paid
1	At the time of Signing MOU (advance)	Within 1 months of signing of contract	10%
2	Submission of Inception Report	Within 2 months of signing of contract	20%
3	Submission of Interim Report	6 th month of each year subject to satisfactory performance.	25%
4	Submission of Draft Annual Reports	Within 10 month of each year subject to satisfactory performance.	25%
5	Submission of Approved Final Annual Reports	After 12 month of each year subject to satisfactory performance.	20%

Second Year: (As per given Financial Proposal for Second Year (Annexure III) or maximum 30% of Total Contract Value, whichever is less)

S. No.	Activity	Timeline	% of fee to be paid
1	Submission of Interim Report	6 th month of each year subject to satisfactory performance.	25%
2	Submission of Draft Annual Reports	Within 10 month of each year subject to satisfactory performance.	25%
3	Submission of Approved Final Annual Reports	After 12 month of each year subject to satisfactory performance.	50%

Third Year: (As per given Financial Proposal for Third Year (Annexure III) or maximum 30% of Total Contract Value, whichever is less)

S. No.	Activity	Timeline	% of fee to be paid
1	Submission of Interim Report	6 th month of each year subject to satisfactory performance.	25%
2	Submission of Draft Annual Reports	Within 10 month of each year subject to satisfactory performance.	25%
3	Submission of Approved Final Annual Reports	After 12 month of each year subject to satisfactory performance.	20%
4	Submission of Approved Final Report	Within 36 months of signing of contract.	30%

Note: Payments should be linked to the submission of appropriate evidence of contribution paid towards staff covered under EPF and ESI Schemes.

11.8 Continuance of the Contract

Notwithstanding the fact that settlement of dispute(s) (if any) may be pending, the parties hereto shall continue to be governed by and perform the work in accordance with the provisions under the Scope of Work to ensure continuity of operations.

11.9 Conflict of Interest

The Applicant shall disclose to APCCF and Chief Executive Officer, Uttarakhand CAMPA in writing, all actual and potential conflicts of interest that exist, arise or may arise in the course of performing the Service(s) as soon as practical after it becomes aware of that conflict.

11.10 Severance

In the event any provision of the Contract is held to be invalid or unenforceable under the applicable law, the remaining provisions of this Contract shall remain in full force and effect.

11.11 No Claim certificate

The Selected Applicant shall not be entitled to make any claim, whatsoever against, under or by virtue of or arising out of, the Contract, nor shall entertain or consider any such claim, if made by the Selected Applicant after it has signed a No Claim Certificate in favour of APCCF and Chief Executive Officer, Uttarakhand CAMPA in such form as shall be required by it after the work is finally accepted.

11.12 Waiver

Any waiver of any provision of this Contract is ineffective unless it is in writing and signed by the Party waiving its rights.

A waiver by either Party in respect of a breach of a provision of this Contract by the other Party is not a waiver in respect of any other breach of that or any other provision. The failure of either Party to enforce at any time any of the provisions of this Contract shall not be interpreted as a waiver of such provision.

11.13 Taxes

The Applicant shall pay GST and other applicable taxes, if any, imposed on the Services under this Contract. Rates quoted shall be inclusive of any taxes, royalty, cess or any such similar payments.

12 Review Procedure to apprise the reports

As per the Para 3.5 of this ToR the selected Agency shall submit Work-plan and Reports in a time bound manner to APCCF and Chief Executive Officer, Uttarakhand CAMPA.

APCCF and Chief Executive Officer, Uttarakhand CAMPA shall initiate to constitute Review Committee. APCCF and Chief Executive Officer, Uttarakhand CAMPA shall put up the documents received from selected Agency before the review Committee for necessary review. The review of reports shall proceed in following manner-

- a) Review Committee shall review the Work Plan, Inception Report, Draft Reports submitted by selected Agency in light of terms & conditions mentioned in this ToR and forward their comments/recommendations to APCCF and Chief Executive Officer, Uttarakhand CAMPA, to convey approvals and also deal with the problems, if any, faced by the Agency in executing the contractual obligations.
- b) The review committee shall comment on draft Report(s) within a period of 20 days from the date of receipt of each submitted document (Work Plan, Inception Report, Draft Reports). The same shall be forwarded by APCCF and Chief Executive Officer, Uttarakhand CAMPA to Selected Agency. The selected Agency shall incorporate the comments and suggestions of the Review Committee and submit the final version of the Reports within a period of 30 days from the date of receiving the final comments.
- c) On due consideration and acceptance of the Final Report(s) by the review committee, the final installment of agreed Contract Value shall be released to the Agency.

<End>

Proposal Covering Letter

To,

Dear Sir,

We (Name of the Applicant) hereby submit our Proposal in response to notice inviting RFP date and RFP document no. and confirm that :

1. All information provided in this Proposal and in the attachments is true and correct to the best of our knowledge and belief.
2. We shall make available any additional information, if required to verify the correctness of the above statement.
3. Certified that the period of validity of Proposal is 90 days from the last date of submission of Proposal, and
4. We are quoting for all the services mentioned in the Scope of Work of the RFP.
5. We the Applicants are not under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted by any of the Government agencies.
6. APCCF and Chief Executive Officer, Uttarakhand CAMPA, may contact the following person for further information regarding this Proposal:
 - a) Name and full address of office:
 - b) Contact No.:
 - c) Email ID:
 - d) Company Name:

Yours Sincerely,

Date:
Place:

Signature
Full name of authorized signatory
.....
Designation:
Seal of the Applicant Agency

The duly filled Technical and financial proposal as per Annexed format should be reach Office of APCCF and Chief Executive Officer, Uttarakhand CAMPA by 30.04.2020 at 05.00 pm.

Format for Power of Attorney

(To be provided as part of Cover Letter)

(Power Attorney must be executed on Stamp Paper of Rs 100.00 and Notarized)

Dated: _____

POWER OF ATTORNEY

TO WHOMSOEVER IT MAY CONCERN

Know all men by these presents, we name and registered office address of the Applicant) do hereby constitute, appoint and authorize Mr./Ms,.....(Name of the Person(s)), domiciled at.....(Address), acting as (Designation and the name of the Agency), as Authorized Signatory and whose signature is attested below, as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Proposal for award of Agreement— **Notice Inviting “RFP for Selection of Agency to carry out Monitoring & Evaluation of various Works Implemented Under Uttarakhand Compensatory Afforestation Fund Management And Planning Authority (CAMPA)”** vide Request of Proposal (RFP) Document dated, issued by APCCF and Chief Executive Officer, Uttarakhand CAMPA, including signing and submission of all documents and providing information and responses to clarifications/ enquiries etc. as may be required by APCCF and Chief Executive Officer, Uttarakhand CAMPA, Government of Uttarakhand or any governmental authority generally dealing with CAMPA Uttarakhand in all matters in connection with our Proposal for the said Project. We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For.....
(Signature)
(Name, Title and Address)

Accept
(Attested signature of Mr./ Ms.....)
(Name, Title and Address of Attorney)

Performa for Submission of Technical Proposal

(Duly signed date & seal by competent representative of the Agency)

1. Name of bidding agency/ firm/ institution:
2. Address for Correspondence:
3. Date of incorporation of the firm/ Agency:
4. Brief Profile of the Agency:
5. A brief note on suitability of the Institution / Agency for taking up the proposed assignment:
6. Experience of the Agency:

6.1 List of similar nature of assignment completed:

S.No	Title of Assignment	Issuing Authority	Total Cost	Duration of Assignment

7. No. of years experience in carrying out Impact Assessment or Evaluation and monitoring assignment:
8. Agency's understanding of assignment work:
9. Details of studies carried in Forestry/ NRM/ Watershed sector:
10. Details of State CAMPA evaluation carried out by the agency:
11. List of key Personnel:
12. Infra-structure:
13. Turn over for last 3 consecutive years (Rs. in lakh) (enclose audited financial statement):
14. Details regarding association with other Agency(s)/ Partner Agency(s), if any:
15. Proposed methodology for the assignment:
16. Deliverables (Measurable, Quantifiable, Realistic and Time-bound):
 - Work Plan;
 - Inception Report;
 - Interim Report;
 - Draft Reports;
 - Final Reports.

Annexure

1. Copy of Registration of the Firm to support establishment.
2. Copy of Registration of the Firm to all applicable laws/ Rules/Government notifications including EPF, ESI and GST.
3. Copy of supporting documents for financial Status (Duly audited Balance Sheet for past three consecutive years).
4. Copy of PAN/TAN and allied documents pertaining to statutory requirements.
5. Summary of other similar nature works carried by the Agency.
6. Project completion certificates/work orders for project completed during last six years in support of experience.
7. Duly signed CVs of key Professionals resources of the Agency.
8. Any other relevant information.

Performa for Submission of Financial Proposal

1. Name of bidding agency/ firm/ institution:
2. Address for Correspondence:.....

S.No	Description	Amount (INR)			
		Year-1	Year-2	Year-3	Total
1	Staff Costs				
2	Equipments Costs				
3	Field visit & allied Costs				
4	Printing & stationary Costs				
5	Other Costs (Please specify)				
	Total				

Note: The rates should be inclusive of applicable Taxes/GST.

Date:
Place:

Signature
Full name of authorized signatory
.....
Designation:
Seal of the Applicant Agency

Performa for Submission of Financial Proposal
(for another "two years")

1. Name of bidding agency/ firm/ institution:
2. Address for Correspondence:.....
.....

S.No	Description	Amount (INR)		
		Year-1	Year-2	Total
1	Staff Costs			
2	Equipments Costs			
3	Field visit & allied Costs			
4	Printing & stationary Costs			
5	Other Costs (Please specify)			
	Total			

Note: The rates should be inclusive of applicable Taxes/GST.

Date:
Place:

Signature
Full name of authorized signatory
.....
Designation:
Seal of the Applicant Agency

Major Works taken under Uttarkhand CAMPA

1. **Compensatory Afforestation**
 - a. CA against Special Projects.
 - b. ANR.
 - c. Nursery.
2. **Catchment Area Treatment Plans (CAT Plans) of following HEPs**
 - a. Laata-Tapovan,
 - b. Tapovan-Vishnugad,
 - c. Singoli-Bhatwari,
 - d. Phata-Byung,
 - e. Shrinagar,
 - f. Vishnugad-Pipalkoti,
 - g. Lakhwar,
 - h. Vyasi.
3. **Other Specified Activities**
 - a. Roadside Plantation.
 - b. Gap filling Plantation.
 - c. Dwarf Species plantation under Transmission line.
 - d. Collection of Minor Minerals.
4. **Net Present Value (NPV)**
 - a. Infrastructure Development.
 - b. Strengthening of Wild life Management.
 - c. Forestry Research.
 - d. Training & Capacity Building.
 - e. Other activities (including Forest Fire Control & Management).
 - f. Plantation under NPV.
 - g. Strengthening of Van Panchayats (including Afforestation, ANR, Soil & Water conservation, community driven Forest Fire Control & Management).
 - h. Soil & Water Conservation.

Description of various Works Implemented

S.No	Activity	Unit	2015-16	2016-17	2017-18	2018-19	Total	10% of Total	Average per Year
	Afforestation								
1	Plantation Maintenance	Ha	8186	7276	8030	15322	38814	3881	145784
2	Nursery Raising	Nos	6349854	0	0	2573559	8923413	892341	2230853
3	Plantation	Ha	6359	4335	6124	3599	20417	2042	5104
4	Lantana / invasive species Management	Ha	1972	546	3284	2005	7807	781	1952
	Infrastructure								
1	Construction of New FG/F-forester/Mali Chowki	Nos	59	0	11	53	123	12	31
2	Construction of High Altitude Patrolling Shelter	Nos	2	1	7	6	16	2	4
3	Modernizing of Strategic Barrier	Nos	1	0	0	22	23	2	6
4	Renovation of Existing Building	Nos	8	0	13	34	55	6	14
5	Repair of Bridle Path/Forest Road	km	1116	248	1627	1613	4604	460	1151
6	Fencing (Solar, Thorny etc)	km	0	0	10	0	10	1	3
7	Stone/Concrete walling at Critical boundaries	km	50	5.43	14	3	72.43	7	18
	Soil & Water Conservation								
1	Creation of water bodies	Nos	211	1	256	2107	2575	258	644
2	Maintenance of existing water Holes	Nos	23	10	57	0	90	9	23
3	Rejuvenation of Water Sources	Nos	479	10	3	0	492	49	123
4	Soil & Water Conservation Measures	Nos	1412	66	5474	4649	11601	1160	2900
	CAT Plans								
1	Plantation	Ha	415	595.4	286.6	54	1350.85	135	338
2	ANR	Ha	15	0	78	41	134	13	34
3	Pasture Development	Ha	283	262.3	96	9	650.55	65	163
4	Vegetative Measures for DLT								
4.1	Plantation/Brushwood & Pirul Check dam	Nos	629	0	879	515	2023	202	506
5	Engineering Measures For DLT								
5.1	Gully-plug	Nos	162	0	79	0	241	24	60
5.2	Check-dam	Nos	1898	37	316	448	2699	270	675
5.3	Crate-wire	Rmt	1423	0	1205	209	2837.47	284	709
5.4	Side wall	Rmt	846	0	30	0	876.28	88	219
6	Contour Trench	Ha	700	0	315	511	1526	153	382
7	Bench Terracing	Rmt	346	0	203	50	599	60	150

S.No	Activity	Unit	2015-16	2016-17	2017-18	2018-19	Total	10% of Total	Average per Year
8	Water Harvesting Tanks	Nos	189	10	158	60	417	42	104
9	Reinforcement of small canal (Guls)	Rmt	869	0	1390	0	2259	226	565
10	Dhara-naula/ drinking water source repairing	Nos	180	13	106	82	381	38	95
11	Construction of Chal-Khal/Chari	Nos	209	13	89	227	538	54	135
12	Water Management/ rain water harvesting	Nos	14	0	106	200	320	32	80
13	Water Holes	Nos	230	0	181	75	486	49	122
14	Horticulture Development	Plants	3667	5600	7850	1592	18709	1871	4677
15	Rejuvenation of Orchards	Ha	84	0	9.4	50	143.4	14	36
16	Health Camps	Nos	8	1	30	5	44	4	11

1999

1998

1997

1996

1995