

उत्तराखण्ड प्रतिकरात्मक वनरोपण निधि प्रबन्धन और योजना प्राधिकरण
(उत्तराखण्ड कैम्पा)

(प्रतिकरात्मक वनरोपण निधि अधिनियम, 2016 (2016 का 38) की धारा 10(1) के अन्तर्गत भारत सरकार द्वारा अधिसूचित)
वन भवन, 85 राजपुर रोड़, देहरादून, दूरभाष/फैक्स : 0135-2744077

Email: ceocampa-forest-uk@nic.in, website : www.ukcampa.org.in

Letter No. 902 /1-1(2)/19-20


Dehradun, Dated, 06th Dec 2019

Recruitment of Position on Contract

Applications are invited for the following position to be filled on contract basis in Uttarakhand CAMPA. The position is initially for a period of **three** years (subject to yearly review). The person can be stationed anywhere in Uttarakhand as per requirement.:

S.No.	Position (on contractual basis)	No. of contractual post required
1	Assistant Manager	01

- 1- Brief information on CAMPA, detailed ToR of the above position, Terms and Conditions for application and the application form can be downloaded from www.ukcampa.org.in and www.forest.uk.gov.in
- 2- Desirous candidates with required qualification and experience, fulfilling the terms and conditions for application should send their applications in the prescribed format in a closed cover superscripted "Application for the post of Assistant Manager" to the Chief Executive Officer, Uttarakhand CAMPA, Van Bhawan, 85 Rajpur Road, Dehradun 248001 only by **registered/speed post/courier** by 5 pm on 23 December 2019. Incomplete applications or those received late shall not be entertained.
- 3- This office shall not be responsible for delay in receipt of applications for any reason whatsoever.
- 4- This office reserves all rights to reject any or all the applications without assigning any reason thereof and whatsoever. The decision of CEO, CAMPA in this regard shall be final and binding.
- 5- For any query, applicants may contact Personal Officer at CAMPA office, Dehradun (tel. no 0135-2744077) on any working day during office hours.


Chief Executive Officer,
Uttarakhand CAMPA

Brief information on CAMPA

Uttarakhand CAMPA was first established in compliance to the directions issued by Hon. Supreme Court of India in its order dated 10th July 2009 in I.A. No. 2143 in W.P. (c) No. 202/1995 and instructions contained in Ministry of Environment and Forest, Government of India letter No. 1-58/09-Mos (I/c)-E and F dated 15th July 2009, vide notification number 1922-X-2-2012-7 (6)/2004 T.C. dated 08 November, 2012 in the ad-hoc mode.

The Ministry of Environment, Forest & Climate Change, Govt of India has notified 'The Compensatory Afforestation Fund Act, 2016 (38 of 2016)', on 3rd August 2016, which has come into force on 30th September, 2018.

The Govt. of India has also notified the 'Compensatory Afforestation Fund Rules, 2018' vide notification dated 10 August, 2018 and the creation of State level CAMPA Authority, vide notification dated 13 August, 2018. The Uttarakhand Compensatory Afforestation Fund Management and Planning Authority has come into force on 30th September, 2018 under the provisions of the Act. Further, in compliance of section 4 of Compensatory Afforestation Fund Act, 2016, the Government of Uttarakhand has notified the creation of 'Uttarakhand Compensatory Afforestation Fund' vide notification no. 1010/x-4-4-18/3(2)/2018 dated 28 September, 2018.

The main tasks undertaken by UTTARAKHAND CAMPA as per the CAF ACT, 2016 are as under:

- i. Funding, overseeing and promoting compensatory afforestation done in lieu of diversion forest land for non-forestry use under the Forest (Conservation) Act 1980,
- ii. Overseeing forest and wild life conservation and protection works within forest areas undertaken and financed under the CAMPA programme,
- iii. Maintaining a separate account in respect of the funds received for conservation and protection of Protected Areas
- iv. Creating transparency for the programme, mobilizing citizen support and promote a voluntary movement of youth and students to protect and improve the natural environment including forest, lakes, rivers and wild life of Uttarakhand; and
- v. Ensuring a result based monitoring & evaluation system and efficient performance delivery.

ToR for Assistant Manager

A. Tasks/Scope of Work

- i. Collection, compilation and timely submission of periodic reports.
- ii. Coordination of Monitoring and Evaluation works of Uttarakhand CAMPA being done internally or through external agencies and analysis of such monitoring reports.
- iii. Render support to Implementing Agencies of UK CAMPA for data entry on MIS, E-green watch and other web portals.
- iv. Compilation of Uttarakhand CAMPA Annual Plan of Operation.
- v. Any other tasks as may be assigned by the CEO Uttarakhand CAMPA.
- vi. Work will involve extensive travel in and outside the State.

B. Minimum Qualification;

B.Sc. in Environment/ Forestry/ Life Sciences/ Natural Resource Management from a recognized institution/ University.



Weightage will be given to Post Graduate or equivalent and higher qualified in similar subjects.

C. Experience:

Minimum 10 years experience in the management of Environment/ Natural Resources / Forestry with at least 5 years in any Govt Department/ PSU/ Govt Authority/ Govt. body/ Autonomous body.

Preference will be given to the candidate having work experience in Uttarakhand State in similar type of projects.

D. Age limit:

Candidates should not be more than 55 years of age as on 1st January, 2020.

E. Period of the Contract

Period of contract is three years (subject to yearly review), further extendable to another two years, subject to the condition that suitability and performance be reviewed annually for extension by CEO, Uttarakhand CAMPA. Extension of contract after three years shall not be a matter of right. The contract is strictly for maximum of 5 years and shall automatically cease on completion of 5 years or the specified contract period, whichever is earlier.

F. Agreement

The agreements will be signed between concerned contractual employee and CEO, Uttarakhand CAMPA.

G. Monthly Emoluments:

This assignment shall derive a maximum fixed monthly emolument of Rs 60000 (RS Sixty thousand) inclusive all. The Authority will not bear cost of any other expenditure like insurance etc. which will have to be done by the person concerned himself.

Based on the performance of the individual, an annual increment upto 3% can be considered.

H. Travelling allowance- This assignment will involve extensive travel in and outside the State for which TA/DA will be given as per rule applicable.

I. Posting- This assignment can be posted in any place of Uttarakhand.

J. Termination

The assigned position can be terminated with prior notice of one month by UK CAMPA. No reasons need be assigned for such termination. Candidate may also resign by giving one month prior notice.

Note: This office reserves all rights to reject any or all the applications without assigning any reason thereof and whatsoever. The decision of CEO, CAMPA shall be final and abiding in this regard.

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APPLICATION FORM
(For contractual employment in Uttarakhand CAMPA)
Name of the Position - Assistant Manager

Paste your
recent passport
size photograph

1. Full Name of the Candidate:
 (in Capitals)

2. Date of Birth:
3. Gender:
4. Marital Status:
5. Father's/Husband's Name:
6. Current Mailing Address (in block letters):

 Pin Code:
- Tel. No. : Mobile:
- E.mail ID (if any):
7. Permanent Address (in block letters):

 Pin Code:
8. Nationality:
9. Language known (please tick \checkmark) Hindi English Others
10. All Educational/other professional Qualifications (High School on words):

Exam passed/ Degree/ Diploma	Grade/ % of Marks	Year of Passing	Duration of the Degree/ Diploma	Board/ University	Subjects
High School					
Intermediate					
Graduation					
Post Graduation					
Additional Educational Degree/ Diploma (min.1 year)					

11. **Brief professional experience:** Starting with your present or most recent position, list in reverse order positions held.

Name and address of employer	Position held	Period	Last Monthly Pay/Remuneration drawn	Brief description of duties and responsibilities

Personal Summary: Please indicate the relevance of your experience and abilities; what have been the most significant factors in your career to date; your most useful achievements and contributions; any long-term plans for your development We would also like you to describe briefly any other significant aspects of your personality such as your activities/hobbies, outside knowledge etc. which have not been sufficiently highlighted so far and finally any circumstances, disabilities, health problems or reservations, which restrict your transferability, mobility or travel. (Attach separate page- Max. 300 words).

12. Any other relevant information:

13. **Details of enclosures:** (Self Attested copies of all documents to be enclosed with the application)

1. Photocopies of High School Certificate and marks sheet
2. Photocopies of Inter certificate and marks sheet
3. Photocopies of Graduation, Post graduation, Diploma Degree/Certificate and marks sheet (Kindly enclose each year mark-sheets of different educational qualifications)
4. Previous experience certificates.
5. Voter ID/ Aadhar Card for permanent address.

I certify that the statement made by me in answer to the foregoing questions and the photocopies of the qualifications and experience certificates are true, complete and correct to the best of my knowledge and best understand that any false statements or any required information withheld from this form may provide grounds for the withdrawal of appointment and dismissal of candidature, even if an appointment has been accepted.

Date :.....
Place :.....

Signature :.....
Name :.....

References (02 persons): Along with contact details

1.
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2.
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